

Planning



Department

SIGN PERMIT APPLICATION

Please submit a drawing of each sign with this application, and show all dimensions, including height, length, width, and square footage. Show where each sign will be located on the building or on the property. If any proposed sign contains electrical components, then an electrical permit is required in addition to this sign permit.

Address of Sign Project: _____

Name of Business or Organization at this Address: _____

Phone Number at this Address: _____

Name of Property Owner or Business Owner: _____

Phone Number of Property Owner or Business Owner: _____

Email of Property Owner or Business Owner: _____

Name of Sign Contractor Company: _____

Address of Sign Contractor Company: _____

Phone Number of Sign Contractor Company: _____

Email of Sign Contractor Company: _____

Are any of these proposed signs a part of a multi-tenant sign structure? _____

Do any of these signs contain electrical components, such as lighting? _____

Total Number of Proposed Signs: _____ Total Square Footage of Proposed Signs: _____

The cost of each sign is \$2.00 per square foot. Total Cost of Proposed Signs: _____

Sign Contractor Signature: _____

Printed Name of Sign Contractor: _____

FOR OFFICE USE ONLY

Payment Type: Cash Check Card

Amount Paid: _____

Date: _____